



**ST PETER'S
CHURCH of ENGLAND
PRIMARY SCHOOL**

Charging and Remissions Policy

Reviewed January 2014

In this distinctive, inclusive, Christian school, where everyone matters, we nurture and develop opportunities for life long learning. We come together in a vibrant, creative community that also develops our spiritual and cultural lives through:

- Love
- Trust
- Care
- Respect
- Joy

ensuring that everyone successfully achieves their full potential.

Rationale:

The Governing Body of St. Peter's CE Primary School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education. They also acknowledge the significant impact that additional activities during the school day can have on the enrichment of our curriculum.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges:

The governing body reserves the right to make a charge in the following circumstances for activities organised by the school:

School trips in school hours

- Appropriate coach fees for trips in school hours.
- Entry payments/ tickets for visits to particular attractions in school hours.

Activities outside school hours

- The full cost to each pupil of all approved activities deemed to be optional extras taking place outside school hours.

Specialist activities inside school hours

- A donation may be requested for activities within school hours designed to enrich the curriculum e.g. visiting the Life Education Caravan.

Individual instrumental tuition

- The cost to the pupil for providing any instrumental tuition taking into account the remitted fees aspect from within the local authority.

Charging in kind

- The cost of materials, ingredients, equipment (or the provision of them by parents) for the following subjects: DT, Science, Art/Craft.

The Governing Body reserves the right to charge for ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

General:

The Governing Body may from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a Voluntary Contribution towards the cost of additional activities which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

Remissions:

The Governing Body may wish to remit in full or in part the cost of activities for particular groups of parents, for example, in the case of family hardship or when a child is in receipt of pupil premium. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. Authorisation for such remission will be made by the Headteacher in consultation with the Chair of Governors.

Review:

The governing body will review this policy every three years. However it may be reviewed earlier if new government regulations are introduced, or if the governing body receives recommendations on how the policy might be improved.

Signed:

Date:

Review due: Spring term 2017